



<b>Title</b>	Young Parents Support Worker
<b>Classification</b>	SACS 4-5 (pro-rata) - depending on qualifications and experience \$48,153 - \$55,083 (pro-rata)
<b>Location</b>	Slacks Creek, Logan City
<b>Last Review Date</b>	July 2010

### **Primary Purpose of Position**

This position will deliver support programs to young parents aged up to 25 years who are pregnant, have a baby up to 12 months old, or a child less than 5 years and significant needs and risk factors.

The purpose of the role is to:

- Support and educate pregnant young women and their support people through the provision of antenatal classes (in collaboration with midwives from the Logan Hospital)
- Provide access to young person friendly antenatal shared medical care (in collaboration with midwives from the Logan Hospital)
- Increase the potential for effective parenting via parent education and skill building for eg. Life skills, health promotion, child development, self esteem, behaviour management, healthy relationships, practical baby care information and education (in collaboration with Child Health Services)
- Enhance parent/child attachment
- Provide information and facilitate increased connection with local services and the community (including the provision of some assistance with transport)
- Undertake targeted and universal health promotion related to assisting families to give children (0-5 years) the best possible start in life.

### **Organisational Environment**

**Youth and Family Service (Logan City) Inc (YFS)** is a community based, not-for-profit organisation, providing practical, innovative and people focused service for people in Logan City and surrounding areas. Operating from five sites and a number of outreach locations across the following service areas:

- Disability support
- Domestic and family violence
- Early childhood support
- Family and relationships
- Financial counselling
- Housing Support

- Tenancy advice
- Legal services
- Links to employment and training
- Mental Health
- Youth Support
- Information referral and assessment
- Community education

YFS delivers client focused integrated services that are accessible and flexible. We engage in a collaborative process between clients and staff to enable maximum client participation in order to empower our clients to achieve their aspirations.

YFS is accredited with AS/NZS ISA 9001:2008 quality assurance.

## **Reporting Relationships**

---

### **Position title of direct Supervisor:**

- The position reports directly to the line manager.

### **Titles of positions that report to this position:**

- Nil.

### **Significant internal relationships:**

- Service Manager
- Early Childhood and Family team.

## **Extent of Authority**

---

This position does not have a responsibility for budgetary or policy decision making. Decisions other than day-to-day operational matters should be made in conjunction with the nominated line manager.

## **Key Responsibility Areas**

---

Duties and responsibilities include, but are not limited to:

### **1. Service Delivery**

- Ongoing participation with services involved with the Early Childhood and Family team Reference Group for the continuous improvement of services
- Assessment of client's suitability for group and/or casework
- Assist in the design, delivery and evaluation of the "antenatal classes" group program
- Assist in the design, delivery and evaluation of the Young Parents Support Program group
- Assist in the design, delivery and evaluation of other group work services as required to meet client needs
- Undertake targeted and universal health promotion related to assisting families to give children (0-5 years) the best possible start in life
- Increase the potential for effective parenting via parent education and skill building for e.g. life skills, health promotion, child development, self esteem, behaviour management,

healthy relationships, practical baby care information and education (in collaboration with Child Health Services)

- Provide information and facilitate increased connection of young parents to local services and the community (including the provision of some assistance with transport)
- Provision of client support through appropriate casework interventions.

## **2. Networks and Partnerships**

- Promote to external stakeholders the Early Childhood and Family team and the organisation in a positive manner
- Build and strengthen partnerships with other organisations to maintain effective, accountable services in relation to early childhood, parenting and families
- Identify, collect, prepare and disseminate information on issues relevant to early childhood, parenting and families in the local and wider community
- Facilitate the ongoing participation of and work with services involved in the Early Childhood and Family team Reference Group.

## **3. Leadership and Organisational Values**

- Apply YFS values and ethics across all work practices
- Demonstrated ability to effectively communicate YFS' purpose, values and objectives to the community through publications.
- Ensure client confidentiality is maintained at all times.
- Contribute to the development of YFS through participation in relevant meetings, scheduled activities and team processes
- Being honest, approachable and responsive to the resolution of work related matter.

## **4. Quality and Planning**

- Participate in program and section related quality assurance and planning processes
- To participate in the planning, development and evaluation of the Early Childhood and Family team.

## **5. Resources**

- Comply with Workplace Health and Safety and Risk Management
- Contribute to a cohesive team environment through effective communication
- Take part in regular supervision and support through individual supervision and group processes
- Participate in annual performance reviews and coordinate training and professional development plans
- Use of vehicles, mobile phones, computers/laptops, video/camera and program equipment of the organisation with honesty, accountability and transparency.

## **6. Administration**

- Maintain client information to ensure compliance with YFS policies and procedures and quality assurance requirements
- Ensure that data is entered correctly and promptly into the relevant database
- Generate timely and accurate performance reports to address service agreement indicators.

## **Key Competencies**

---

- Knowledge of the physical (including health related), emotional, social and practical issues and information and support needs that may be experienced by young woman (25 years and less) who are:
  - Pregnant
  - Parents under 25 years with child/ren 0-5 years
  - Parents of newborn
- Knowledge of the issues experienced by socially isolated, culturally diverse and marginalised young families, the impact of these issues on their children 0-5 years and an ability to engage with these client groups
- A framework for practice that is systemic, recognises the impact of client's socio cultural context, and is child centred/family focussed, and utilises strengths based approaches
- Knowledge, skills and experience in the design, delivery and evaluation of group work, casework, community education and health promotion (targeted and universal)
- An appropriate framework for assessment and intervention in relation to domestic and family violence and child protection
- Proven ability to work both independently and within a team setting, apply appropriate strategies in relation to problem solving and conflict resolution and work within organisational policy and procedures
- Ability to relate to clients and their families from diverse cultural and socio-economic backgrounds.

## **Requirements of the Position**

---

### **Qualifications:**

- Possession of relevant tertiary qualifications and/or experience
- Current Queensland C Class driver's license
- Current First Aid Certificate, or ability to obtain
- Current Positive Notice Blue Card and Disability Services Yellow Card Exemption Notice, or ability to obtain.

### **Additional Information**

---

Note: An employee may be directed to carry out such duties as are within the limits of the employee's skill, competence and training. All people employed by YFS are required to observe its policies and procedures.

Employment in the position will be subject to an annual Performance Plan and Review, with initial appointment subject to a probationary period of three/five months, depending on level.